

LOYOLA LAW SCHOOL

Campus Safety 2021



PREPARATION OF THE ANNUAL SECURITY REPORT & DISCLOSURE OF CRIME STATISTICS

Loyola Law School (LLS) is the graduate school of law of Loyola Marymount University. This report compiles information gathered from local law enforcement and throughout our community from all divisions and all faculty and staff defined in the Clery Act as "Campus Security Authorities." It shows the commitment of Loyola Law School (LLS) to provide our campus community with policies, practices and outreach that support the safest community possible for all to live, work and learn.

This report provides university policies regarding campus safety and security. Additionally, the report provides statistics for the previous three calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by LLS.

NON-DISCRIMINATION STATEMENT

[Non-Discrimination Statement:](#)

1. STATEMENT OF POLICY:

Loyola Marymount University is dedicated to fostering the education of the whole person and strives to provide an environment that encourages the search for truth and freedom of inquiry. The University recognizes the important contribution a diverse community of students, faculty, and staff makes towards the advancement of its goals and ideals. The University is committed to providing an environment that is free of discrimination and harassment as defined by federal, state, and local law, as well as under this policy. Any violations of this policy will be treated as serious misconduct and result in appropriate disciplinary action up to and including dismissal from the University.

This policy applies to all students, faculty, and staff, including but not limited to trainees, unpaid interns, volunteers, non-supervisory staff, supervisors, managers, directors, and leadership. It is also the policy of the University to protect its students, faculty and staff from unlawful harassment by vendors, guests, and other visitors to the University. It is the responsibility of every student, faculty, and staff member to follow this policy conscientiously.

Equal Opportunity & Non-Discrimination

The University seeks to ensure a positive living, learning and working environment for all LMU community members. Specifically, this policy prohibits unwelcome, harassing conduct on the basis of race, religious creed (including religious dress and grooming practices), color, national origin (including language and language use restrictions), ancestry, disability (mental and physical) including HIV and AIDS, legally protected medical condition (cancer-related or genetic characteristics), denial of Family and Medical Care Leave, marital status, sex (including pregnancy, childbirth, breastfeeding or related medical condition), gender, gender identity, gender expression, age 40 or over, military or veteran status, sexual orientation, genetic information or any other bases protected by federal (including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990), state or local law. The University does not discriminate on these bases, or any other basis protected by law, in the administration of any of its education or admissions policies, scholarship or loan programs, athletics, and other school-administered policies and programs, or in its employment policies and practices. All University policies, practices, and procedures are administered in a manner consistent with LMU's Jesuit identity and character.

Non-Discrimination on the Basis of Disability

Section 504 of the Rehabilitation Act of 1973 of the U.S. Department of Health and Human Services regulations implementing the act states that, "no otherwise qualified disabled individual . . . shall, solely by reason of his [or her] disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance," such as Financial Aid. Section 504 administration and compliance are coordinated through Academic Affairs, Disability Support Services for students, and through Human Resources for faculty and staff.

The University provides reasonable accommodation of qualified individuals with mental and/or physical disabilities whose needs are made known. A student seeking an accommodation should contact the student's academic advisor or Disability Support Services. A faculty or staff member seeking an accommodation should contact the faculty or staff member's supervisor or Human Resources.

Hate Crimes and Bias-Motivated Incidents

The University will not tolerate hate crimes or bias-motivated incidents and will respond to them with appropriate sanctions which may include for students expulsion, suspension, or exclusion from the campus and for faculty and staff disciplinary action up to and including termination. Students, faculty, or staff who experience or witness any form of hate crime or bias-motivated incident should immediately report the incident to the Department of Public Safety at 310.338.2893 [x82893 on campus/x222 emergency line] (Westchester and Playa Del Rey campuses, hereinafter "Westside Campuses") / Campus Safety & Security at 213.736.1121 (Law School).

2. DEFINITIONS:

"Hate Crimes" are acts of physical force, threats, or intimidation that are willfully or knowingly committed because of the victim's actual or perceived disability, gender, nationality, race or ethnicity, religion or sexual orientation. Hate crimes are expressed in several ways, sometimes physical violence and sometimes violence against property. (California Penal Code, §§422.55 and 422.6).

"Bias-Motivated Incidents" are acts, which do not violate the State Penal Code, but originate in bias against someone's actual or perceived sex, gender, gender identity and expression, race, color, religion, national origin, ancestry, disability, age, sexual orientation, marital status, military status, veteran status, pregnancy, genetic information, or any other protected classification.

These policy definitions are not intended to and do not limit the University's ability to discipline or otherwise respond to conduct which does not necessarily violate the law, but which the University determines is a violation of this policy.

3. POLICIES/PROCEDURES:

Students, faculty and staff who have questions regarding the University's policy of equal opportunity and non-discrimination should contact the University EEO Specialist, who is the designated Title IX Coordinator for the University, at Human Resources, 1 LMU Drive, Suite 1900, Los Angeles, CA 90045, phone: 310.568.6105. Questions regarding Title IX can be directed to the University's Title IX Coordinator or to the Assistant Secretary for Civil Rights, U.S. Department of Education at U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue SW, Washington, D.C. 20202-1100, phone: 1-800-421-3481, FAX: 202-453-6012; TDD: 1-800-877-8339, Email: OCR@ed.gov, or to both. Students, faculty and staff who have questions regarding Section 504 administration and compliance should contact the Vice President of Human Resources, who is the University's designated ADA Coordinator, at Human Resources, 1 LMU Drive, Suite 1900, Los Angeles, CA 90045, phone: 310.338.511

For more information see the following policies:

- [Discriminatory Harassment and Complaint Process](#)
- [Reporting Child Abuse The Title IX Policy](#)
- [Reporting Sexual Misconduct](#)
- [Student on Student Interpersonal Misconduct Policy and Protocol](#)
- [Loyola Law School and Community Sexual Assault and Interpersonal Misconduct Resources Contact List](#)

Campus Safety at Loyola Law School

Loyola Law School is located in downtown Los Angeles, one of the most important and dynamic social, cultural and educational centers of the world. Students, faculty and staff at LMU have the opportunity to visit and partake of the city's varied cultural institutions. Please be aware that, like any other of the world's major metropolitan centers, care and caution are required when you explore Los Angeles' many riches and attractions.

The population of Loyola Law School consists of approximately 70 faculty and staff and 1181 students. In compliance with federal regulations, Campus Safety and Security maintains a crime log at the parking structure security desk of all crimes investigated or reported to the Department for the most recent 60-day period. This log is available to the public for viewing during normal business hours of 8 a.m. – 5 p.m., Monday – Friday or at this link: [Loyola Law School Crime Statistics](#) Entries older than 60 days can be obtained by request and will be available within two business days.

Loyola Law School Public Safety Authority

Loyola Law School security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the Law School. Security Officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty and staff. Security officers are non-sworn personnel and do not possess arrest power. Criminal incidents are referred to local law enforcement agencies that have jurisdiction on campus. The Campus Safety and Security maintains a highly professional working relationship with the Rampart Division of the Los Angeles Police Department (LAPD), Loyola Law School and LAPD have entered into a written Memorandum of Understanding (MOU) establishing the respective duties of Loyola Law School and LAPD relating to the investigation and reporting of crimes on and around campus. All crime victims and witnesses are strongly encouraged to immediately report the crime to Campus Safety and Security and local law enforcement agencies. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Incident and Emergency Reporting Procedures

LLS provides the community with various methods to report criminal and suspicious activity. Any individual wishing to report an incident or other emergency occurring on campus may do so by contacting Allied Universal Security at 213 736-1121. Additionally, individuals wishing to report incidents anonymously can do so by going to this link: <http://www.lmu.edu/about/contact/ethicsreporting/>

Confidentiality of complaints and parties will be preserved to the greatest extent possible, understanding that LLS may have an obligation to take some action even if the Complainant is reluctant to proceed. LLS encourages accurate and prompt reporting of all crimes to Campus Safety and Security and the appropriate law enforcement agencies, when the victim of a crime elects to, or is unable to, make such a report. University pastoral and professional counselors, if and when they deem it appropriate, inform persons they are counseling to report crimes on a voluntary, confidential basis.

LLS will respond to and investigate all reports of on-campus criminal incidents. If appropriate, incidents will subsequently be assessed and shared with key administrators, Human Resources, and Student Affairs. For all emergencies in progress, please dial 213 736-1121 immediately.

Emergencies

Security: 213.736.1121
Campus phones: Ext. 1121
Los Angeles Police Department: 911

Any person or member of the campus community should report suspected criminal actions or suspicious activity and other emergencies on campus by dialing the special emergency numbers listed above at any time.

Emergency Phones

For immediate communication with Loyola Law School Security, use one of the yellow emergency call boxes located on campus or the call boxes in the parking structure. The boxes work like radios – just press the red button to activate. The blue light will flash and a security officer will respond verbally. Give the officer your location and personnel will be dispatched immediately. If possible, tell the dispatcher the nature of the emergency.

Call Box Locations

Loading dock near cafeteria entrance door

Rains Library at the base of the wheelchair ramp
Parking Structure outside the Security Office
Parking Structure interior – all levels (blue lights)
Parking Structure stairwells – all levels

Student Counseling Services

Dr. Michael Douglas and Dr. Angela Liu
Casassa Building, C503
213-736-1122

[Student Psychological Services \(SPS\)](#) is located on the 5th floor of the Casassa building, room C502. Office Hours are Mondays 9am-1pm. Tuesdays 2pm-6pm and Thursdays 10am-6pm. Students are seen by appointment only in-person, over the phone and via Zoom video conferencing.

Campus Access and Patrolling

All Law School community members are required to have an ID card. The ID card must be carried at all times while on campus. If for any reason a university official requests that you present your ID card for identification, you must do so. Your ID card is the only readily positive means of identifying you as a member of the Law School community.

The Safety and Security Department provides security coverage for all Law School related functions as deemed necessary by the Manager of Safety and Security.

Students, faculty and staff have access to academic, recreational and administrative facilities on campus. The general public may attend educational, cultural, recreational and special events at specified locations on the Law School campus. Please note that members of the general public should contact the Los Angeles Law Library: <http://www.lalawlibrary.org/> for legal resources and services. Computer lab use is restricted to use by students, faculty and staff only.

Public or commercial access to any campus location must be cleared in advance with the appropriate campus official.

Parking on campus is restricted and controlled 24 hours a day. Parking cards may be obtained in the Campus Operations office in Burns Building Room102. Click here: <https://my.lls.edu/campusplanning/parkingandtransportation/parking> for further information on parking regulations.

Los Angeles Police Department and Los Angeles County Sheriff's Department

LAPD Rampart Division
1401 West 6th St.
Los Angeles, CA 90017
1.213.484.3400

Los Angeles County Sheriff Station
5019 East 3rd Street
Los Angeles, CA 90022
1.323.264.4151

Loyola Law School maintains an excellent liaison with the local law enforcement agencies, including cooperating in crime prevention strategies and, in accordance with its law enforcement MOU with LAPD, exchanging information. The police also help to maintain a safer campus by providing extra campus patrols for special events that attract large crowds. Additionally, LLS relies on its close working relationships with LAPD and LASD to receive information about incidents involving students or any member of the LLS Community, and will actively investigate crime information it receives concerning or involving a member of the campus community. If LLS is notified of a situation in which a campus community member is the victim of a crime, the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents.

The Campus Safety and Security also regularly confers with the captain(s) of local law enforcement division(s) regarding any police activity at this location. The Campus Safety and Security seeks cooperation of local law enforcement agencies in collecting crime statistics pursuant to the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act").

In addition, a list of registered sex offenders in California is available at the Los Angeles Police Department and Los Angeles County Sheriff's Department, or online at <http://www.meganslaw.ca.gov/>.

Loyola Law School Emergency Medical Response

Security

**Parking Garage x1121
213.736.1121**

Loyola Law School has staff and security personnel trained in first aid and CPR. If a medical emergency occurs, Security should be contacted immediately. Security will administer first aid for minor non-life-threatening injuries. If the injury is serious, life threatening or the injured party requests it, Security will summon the paramedics by calling 911.

Lost and Found

**Campus Safety & Security
Security Office 1st Floor Parking Garage
213.736.1121**

Loyola Law School does its best to return everything that is found on campus to its rightful owner. For lost or misplaced items, visit the Law School Security Office located at the garage main entrance. If your Loyola Law School ID or parking card is missing, report the loss to the Campus Operations office in the Burns Building as soon as possible.

Buildings and Grounds

**Campus Operations
Burns Building, Room 102
213.736.8391**

The Campus Operations Department maintains law school buildings and grounds with a concern for safety and security. Campus Safety and Security patrols the buildings and grounds and informs Physical Plant of potential safety and security hazards, such as broken windows and locks and poorly lighted areas.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Timely Warning Crime Alert Information

When a violent crime or crime listed in the Clery Act is reported, it is the consistent practice of Loyola Law School to notify Campus Safety and Security, and/or designee, who then confers, as necessary and applicable, with administrators, Student Affairs, legal counsel and law enforcement agencies, to determine if the circumstances and facts represent an on-going or continuing threat to the Loyola Law School community. Once a determination is reached that a continuing threat exists, the Deans' Office in conjunction with the Marketing & Communications Office will arrange to disseminate "timely warning" crime alert information through RAVE ALERT, Student Affairs and/or the campus-wide email system to ensure all members of the community are likely to have access to the information. Such alerts shall be provided to students, faculty and staff in a manner that is timely, that withholds as confidential the names and other identifying information of victims and that will aid in the prevention of similar occurrences.

Emergency Response and Evacuation Procedures Statement

Emergency management, including preparedness, response, recovery, mitigation and protection are priorities on our campus. Emergency management efforts are overseen by the Campus Operations Department with significant guidance from the Loyola Marymount University Department of Public Safety.

One of the goals of our Emergency Management efforts is to empower our community to protect themselves during and immediately following an emergency. Loyola Law School maintains a comprehensive Emergency Operations Plan, which is coordinated and maintained by the Campus Operations Department. The plan includes the expectations of executive administrative staff, volunteer LLS Emergency Response Team staff, volunteer Emergency Operations Center staff and the Law School's AlliedUniversal security personnel during an emergency; department operational responsibilities; the process for establishing incident priorities; Incident Command Structure for field response; and Emergency Operations Center (EOC) procedures and protocols. Throughout the plan, clear assignment of responsibilities established for specific Administrative staff and volunteer staff positions. The law school practices and tests the Emergency Operations Plan and response procedures through drills, tabletop and functional exercises, and tests of the emergency notification system.

All members of the Loyola Law School community are notified that they can report to Campus and Safety any situation that may threaten the health or safety of community members. Reports can be filed by calling 213.736.1121 (x1121 from a campus phone) or by visiting the Security office in the parking garage.

Notification to the Loyola Law School Community about an Immediate Threat

Loyola Law School responds to, investigates and documents those situations that are dangerous or may cause a significant emergency. To facilitate this, leaders throughout campus have been trained in the implementation of the Incident Command System. When a significant emergency or dangerous incident is reported to Campus Safety and Security (such as earthquake, structure fire, hazardous materials leak, or similar major incident), Security personnel will respond to the location (if safe to do so) and will report their findings to the Deans' Office. As necessary, Loyola Law School personnel will coordinate a response with the Los Angeles Police Department and the Los Angeles Fire Department in addition to other local agencies, depending on the nature of the event.

The Deans' Office works in conjunction with the Marketing & Communications Office to draft emergency response messaging and select the appropriate medium or media. Loyola Law School will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate its notification system, unless doing so would compromise efforts to mitigate the emergency. Loyola Law School has multiple channels of communication for use during emergency situations, including the LLS Alert system broadcast via RAVE ALERT (using mass-distributed emails, text messages, and phone calls), public address announcements on campus speakers, social media postings and an emergency hotline phone number (1-866-456-9652/1-866-4LOYOLA) with recorded information. Other local means of communication include use of the campus digital signage, printed signage at highly visible areas and localized use of bullhorns and other small scale announcement tools. The Marketing & Communications Office will also post updates online at www.lls.edu. All registered students are required to enroll in RAVE ALERT, which includes automated email, text message, and phone calls to personal devices. Other members of the community, including faculty and staff can register and update their RAVE ALERT contact information at www.lls.edu/alert.

In determining the scope of any emergency notification, LLS administrators will take into account the potential community impact. Loyola Law School will notify the entire campus community if there is a potential that the whole campus or a large segment of the community may be threatened by an incident. Loyola Law School may also choose to notify only a segment of the population if the nature of the incident and/or the potential impact is confined.

Procedures for Testing Emergency Response and Evacuation

Loyola Law School tests emergency response and evacuation procedures in all buildings every year to educate and train building occupants on evacuation procedures, emergency exits, the sound of fire alarms and the location of safe refuge areas. All evacuation drills are conducted by Campus Safety and Security with support from the designated building leaders and floor wardens, Campus Operations, Physical Plant and Housekeeping.

Following all drills, participants are convened at the Safe Refuge Areas to debrief and/or receive additional tips and information. At least one campus-wide evacuation drill is conducted annually. Loyola Law School practices earthquake preparedness annually on the California designated Great Shakeout dates. The most recent evacuation drill was conducted on October 14, 2020 and the most recent earthquake drill was conducted on October 15, 2020.

Emergency drills and exercises are documented, including the date, time, description, whether it was announced or unannounced, and the location. All drill and exercise records are retained by Campus Safety and Security.

CRIME PREVENTION, EDUCATION AND AWARENESS

Crime prevention is a high priority at Loyola Law School. Living in a large city requires students, faculty and staff to practice sound crime prevention techniques when walking at night, riding public transportation, safeguarding property or the like. The Safety and Security Manager or Security Supervisor follows up on all reports of criminal activity by contacting the complainant to ensure that a thorough investigation is conducted. Where appropriate, local law enforcement referrals are made. The Campus Safety and Security also offers support in the event a community member must report a crime to local law enforcement agencies and will assist with such a report.

LGBTQ Spirit Day was celebrated virtually. Spirit Day is a means of speaking out against LGBTQ bullying and standing with LGBTQ youth, who disproportionately face bullying and harassment because of their identities.

The Law School provided mandatory online training for Active Shooter awareness for staff, faculty and students during the first two weeks of April, 2020.

April 2020 - For the past 21 years, Peace Over Violence has organized its Denim Day campaign in April in honor of Sexual Violence Awareness Month. The Law School participated by organizing electronic promotion including messages via email encouraging students to wear denim as a visible means of protest against the misconceptions that surround sexual assault. The campaign was originally triggered by a ruling by the Italian Supreme Court where a rape conviction was overturned because the justices felt that since the victim was wearing tight jeans she must have helped her rapist remove her jeans, thereby implying consent. The following day, the women in the Italian Parliament came to work wearing jeans in solidarity with the victim. Denim Day was developed in response to this case and wearing jeans during this annual event has become a symbol of protest against erroneous and destructive attitudes about sexual assault.

Get Inclusive – In order to help foster a safe environment for everyone in the campus community, all incoming students are required to complete the *Get Inclusive* training by September 13, 2020 as part of the law school's annual August Orientation program. *Get Inclusive* is an online training course which provides sexual assault and sexual harassment awareness training tailored to graduate students.

PREVENTING THEFT

The prevention of theft is the responsibility of all members of the Loyola Law School community. Bear in mind your own safety is worth much more than your property. Never take any personal risk that you can avoid.

Precautions in buildings and common areas

Never leave your belongings unattended. Make sure you keep your bag, digital device(s) or purse where you can see it, not on the floor by your feet or on the back of your chair. Do not keep valuable items in your coat pockets. Report any suspicious persons to Campus Safety and Security immediately at 213-736-1121 (x1121).

Protecting your vehicle or bicycle

Park your car or bicycle in well-lit and busy areas. If you park in a commercial lot or garage with valet attendants, leave only the ignition key with the attendant. Always lock your car, even when you leave it briefly. Do not leave luggage, packages or other valuables inside that might tempt a thief. If your vehicle is equipped with an alarm system, utilize it. If it does not, consider purchasing one.

Always lock your bicycle. A key operated, steel U-shaped lock is recommended. Be sure to use your lock to secure at least your back wheel and frame to a bicycle rack or similar immobile object. On campus, use only authorized bicycle racks. Never lock your bicycle by the front or back wheel alone. Also, lock your bicycle in a well-lit area where pedestrian traffic will discourage theft.

Physical security for computers

Help prevent computer theft by getting your computer secured. Universal notebook security cables and computer recovery software is recommended.

Digital security

Always protect your digital information located on your computer or mobile device by using a strong password that only you know. Never share your password with anyone.

PERSONAL SAFETY

On the Street

Try not to walk alone after dark. If walking alone, always be aware of your surroundings. Walk in well-lit areas, and avoid quiet side-streets or alleys. Do not carry more cash than you need. If you must carry a purse, keep it close to your body and do not resist if it is snatched. If your wallet is stolen, cancel your credit cards and your checking account at once, and report the incident to the local law enforcement agencies.

Los Angeles maintains beautiful parks. When entering remote areas in parks, be alert and avoid potentially dangerous situations.

If someone is following you on foot, remain alert. Look behind you, cross the street and ask for help. If you are being followed by car, turn around and walk in the opposite direction. Try to get the license plate number and call the police. If a driver stops to ask directions, do not approach his or her car. Do not worry about appearing rude.

When using automatic bank teller machines (ATMs), always be aware of the people around you. Be especially careful if the ATMs are located directly on the street. Try to use ATMs during the daylight hours. If you are suspicious of any person near the ATM, do not continue the transaction. Try to have a friend accompany you to ATMs.

Public Transportation

If you are traveling by public transportation, have your payment ready before you go to the stop. Try to stay near people at all times and pick a bus that is occupied by other passengers. If you are suspicious of anyone, notify the driver. Plan your route before you leave. Taxis are the safest, though most expensive, way to travel at night. When you are dropped off at your destination, have the driver wait for you to enter your building.

FIRE SAFETY

What to Do in Case of Fire

If you discover a fire, immediately pull the nearest fire alarm. There is a fire alarm box on every floor of most buildings on campus near the exits. Report the fire to Security at x1121 (213-736-1121). They will contact the Fire Department. Be aware that transmitting a false alarm is a criminal offense that endangers the lives of both building occupants and emergency personnel. It is also an offense to prop open fire doors, tamper in any way with alarm equipment, electromagnetic locks or other safety and security devices or to block or obstruct paths of exits.

If the fire is small and not spreading quickly, and you have been appropriately trained, you may try to extinguish the fire yourself with the extinguishers located throughout campus. Do this only after you have sounded the fire alarm. If you are not completely certain about how to operate the extinguisher, do not attempt to put out a fire yourself. Leave the area, closing all doors behind you. Most buildings have automatic fire-detection equipment that sounds an alarm and transmits it to a monitoring company who notifies the Fire Department. If you hear an alarm sounding in your building, do not assume that it is a drill or test. All building alarm systems are tested as required by law, but these tests are announced in advance. Treat every alarm as an emergency unless you have received advanced notification otherwise.

If an alarm sounds, exit the building immediately and follow instructions from the Emergency Team, Security, firefighters, if present, and any PA system announcement. Feel doors with the back of your hand before opening them to be sure that there is no fire danger on the other side. If you must enter a smoke-filled room or hallway, cover your nose and mouth with a wet towel and crawl to the nearest exit, keeping your head near the floor. Never use an elevator during a fire emergency; instead, use fire stairs. If you are injured or disabled, stay in your room and make your presence known to other occupants and to Security by telephone. Emergency Team members will assist you in leaving the building.

Fire Safety Precautions

Keep doorways, corridors and stairwells clear and unobstructed. Keep fire doors closed. Make sure that all extension cords are in good condition and UL approved. Use fuse-protected multi-outlet power strips when necessary. Do not overload electrical circuits.

ALCOHOL AND OTHER DRUG USE POLICY

The possession, use, sale or the furnishings of alcohol on the law school campus is governed by Loyola Law School's Alcohol Policy and California state law. The enforcement of alcohol laws on-campus is the primary responsibility of the Office of Student Affairs. The possession, use, sale, manufacture or distribution of any controlled substance is illegal under both state and federal law and prohibited by the Law School's Standards of Conduct. Such laws are strictly enforced by Loyola Law School.

Violators are subject to university disciplinary action, criminal prosecution, fine and/or imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession or use of alcohol by anyone under 21 years of age is illegal. It is a violation of the Loyola Law School Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior approval. Individuals, organizations or groups violating alcohol/drug use policies or laws may be subject to sanctions and/or criminal prosecution, fine and imprisonment. More information is available in the [Student Handbook](#) and [Drug Free Campus Policy](#).

Alcohol and Other Drug Abuse Information

Loyola Law School has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and staff. The program provides services related to drug use and abuse including dissemination of informal materials, educational programs, counseling services, referrals and university disciplinary actions. [Drug Free Campus Policy](#)

Alcohol and Other Drug Education

The Employee Assistance Program provides confidential service by experienced, master's degree and doctoral level clinicians. They can help faculty/staff members and their household members deal with issues such as depression, marital and family issues and substance abuse.

The On Campus Psychological Counseling Office provides confidential counseling assistance provided by a licensed clinician. They can help students deal with issues such as depression, marital and family issues and substance abuse. Group counseling with immediate family members is also available.

University Disciplinary Actions

A violation of any law regarding alcohol and other drug use or possession is a violation of the Law School's Student Conduct Code and a violation of state and federal law and will be treated as a separate disciplinary matter by the Law School.

STUDENT-ON-STUDENT SEXUAL & INTERPERSONAL MISCONDUCT POLICY & PROTOCOL

[Student-on Student Sexual & Interpersonal Misconduct Policy](#)

[STUDENT TITLE IX POLICY](#)

[SIM Resources & Reporting](#)

What Should You Do if You Experience Sexual Assault, Sexual Violence, Domestic Violence, Dating Violence or Stalking?

A. Go to a safe place as soon as you can

B. Preserve all physical evidence

Do not wash your face or hands, bathe, brush your teeth, drink or eat, douche or change clothes. If you do change your clothes, put all clothing you were wearing at the time of the assault in individual paper bags (not plastic). It is important to preserve as much evidence as possible for investigation and processing of criminal and/or disciplinary charges.

C. Contact LLS Campus Safety & Security at 213-736-1121 (x1121). Public Safety can assist you in reporting a crime that occurred off-campus to the appropriate authorities. You may decline to report your experience to such authorities.

D. Seek immediate or prompt medical treatment (typically within 72 hours)

It is important to seek immediate or prompt and necessary follow-up medical attention for several reasons:

1. To assess and treat any physical injuries you may have sustained.
2. To determine the risk of sexually transmitted diseases or pregnancy and take appropriate medical measures.
3. If you choose, you may have evidence collected and preserved to aid in the investigation and processing of criminal and/or disciplinary prosecution.

It is best for any physical evidence to be collected within the first 24 hours following the incident. (The quality and quantity of evidence collected later than this may be substantially diminished.)

E. Visit the Rape Treatment Center at Santa Monica-UCLA Medical Center – (310) 319-4000 and/or utilize the other resources in closer proximity to LLS, as listed on our website.

The Rape Treatment Center can provide general medical treatment and, if you choose, collection of evidence. A medical exam could include treatment of any physical problems; evaluation of risks; various lab tests for sexually transmitted diseases and pregnancy; appropriate treatment; identification and collection of physical evidence of any Sexual Assault.

A specially trained nurse will perform the evidence collection exam. A Sexual Assault advocate or a support person of your choice may be present throughout the procedure.

The Rape Treatment Center hospital emergency department follows national standards for victim care, Sexual Assault exams and evidence collection procedures. If the decision is made to conduct an evidence collection exam, the anonymous evidence may be held for six months or longer. This means you do not have to decide immediately whether or not you want to press charges.

The Rape Treatment Center also provides long term counseling support for victims of Sexual Assault and Sexual Violence, as well as advocacy and accompanying services.

F. Schedule non-emergency medical treatment

Even if you choose not to go to the hospital or to seek immediate medical attention, it is still important to get medical attention to treat any physical problems and to conduct various lab tests for sexually transmitted diseases and pregnancy. Please consult the list of local resources on the website.

G. Utilize counseling services

LLS's Counseling Office (Dr. Michael Douglas, 213-736-1122, 502 Casassa) is available for students in crisis. Dr. Douglas will quickly make an appointment to see you if you have an emergency.

H. For additional Resources please visit:

[LMU CARES](#)

[Loyola Law School and Community Sexual Assault and Interpersonal Misconduct Resource Contact List](#)

Utilize [Project Callisto](#) a confidential recording, reporting and support resource tool for student survivors.

Annual Disclosure of CLERY ACT Crime Statistics

The Campus Operations Department prepares the Annual Security Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

This report is prepared in cooperation with the local law enforcement agencies near our campus and the Office of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. The crimes reported are not necessarily committed against a member of the law school community. Crimes that may have occurred at off-campus locations are not included in the university's statistic. The definition of each crime may differ from the definition of comparable crimes under the California Penal Code or university discipline policies. In addition, the Clery Act also requires reporting of hate crimes in certain categories where prejudice on account of race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, or disability was a factor.

The following statistics, which include crimes on campus and crimes in adjacent public areas, are collected by Campus Safety and Security and are based on crimes reported directly to that department and information provided by local law enforcement agencies. In preparation for the annual reporting, persons within each school of the university with significant responsibility for student and campus affairs, including disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to Campus Safety and Security or local law enforcement agencies. These individuals include the Associate Dean for Student Affairs, heads of student groups, certain student group advisors and Student Affairs personnel. Counseling and Psychological Services and Campus Ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations. If a campus official has knowledge of a reportable crime that was not reported for investigation or disciplinary action and he or she informs Campus Safety and Security, that occurrence will be included in these statistics.

By October 1 of each year, the law school distributes an email notification to all enrolled students, current faculty and staff that provides the intranet website address to access this report. A paper copy of this report will be provided to any person upon request and can be obtained by calling 213-736-8391.

The information presented in this Annual Security Report is believed to be accurate as of January 2021.

Definitions

- A. **On-Campus** includes all buildings owned or controlled by Loyola Law School within the same reasonably contiguous geographic area and used by LLS in direct support of, or in a manner related to, its educational purposes.
- B. **Public Property** includes all public property, including thoroughfares, streets, sidewalks, and parking facilities, within the campus or immediately adjacent to and accessible from the campus.
- C. **Non-Campus** includes all buildings owned or controlled by Loyola Law School used in direct support of, or in a manner related to, its educational purposes, frequently used by students and not within the same reasonably geographic area the LMU campus.
- D. **Murder/Non-Negligent Manslaughter** is the willful (non-negligent) killing of one human by another.
- E. **Negligent Manslaughter** is the killing of another person through gross negligence.
- F. **Forcible Sex Offense** is any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent. Includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.
- G. **Non-Forcible Sex Offense** is unlawful, non-forcible sexual intercourse, including incest and statutory rape.
- H. **Robbery** is taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- I. **Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
- J. **Burglary** is the unlawful entry of a structure to commit a felony or theft.
- K. **Motor Vehicle Theft** is the theft or attempted theft of a motor vehicle.
- L. Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- M. **Domestic Violence** is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under California law, or any other person against an adult or youth victim who is protected from that person's acts under California law.
- N. **Dating Violence** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.
- O. **Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.
- P. **Hate Crime** is any of the above criminal offenses and any other crime involving bodily injury, theft, intimidation, assault or destruction/damage/vandalism committed against a person or property which is motivated in whole or in part by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin.

CRIME REPORT (COMBINATION OF CAMPUS SAFETY , LAPD & LASD)

CATEGORY (* Violent Crime)	VENUE	Total 2018	Total 2019	Total 2020
CRIMINAL HOMICIDE: Murder & Non-Negligent Manslaughter	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
Negligent Manslaughter	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
SEX OFFENSES: Forcible	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	1
	-On public property	0	0	0
Non-Forcible	-On Campus***	0	0	0
	-In or on a non-campus building or property	1	0	0
	-On public property	0	0	0
ROBBERY:	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
AGGRAVATED ASSAULT Includes Hate Crimes**	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
DOMESTIC VIOLENCE	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
DATING VIOLENCE	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
STALKING	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0

CATEGORY (Property Crimes)	VENUE	Total 2018	Total 2019	Total 2020
BURGLARY	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
ARSON	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
MOTOR VEHICLE THEFT	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0

CATEGORY (Arrests- Selected Violations)	VENUE	Total 2018	Total 2019	Total 2020
ARREST FOR:	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
Liquor law violations	-On public property	0	0	0
Drug-related violations	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
Weapons possession	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
DISCIPLINARY REFERRALS:	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
Liquor law violations	-On public property	0	0	0
Drug-related violations	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0
Weapons possession	-On Campus***	0	0	0
	-In or on a non-campus building or property	0	0	0
	-On public property	0	0	0

Hate Crimes: There were no reported hate crimes for the years 2018, 2019 and 2020.

* Pursuant to the Violence Against Women Reauthorization Act of 2013, Loyola Law School began tracking crime statistics for Domestic Violence, Dating Violence and Stalking for the year 2013

***This category includes all on-campus incidents, including those listed in the category "in dormitories or other residential facilities." Therefore, the two categories are not cumulative, but duplicative.

NOTE: **A.** With the 1998 amendments the Student-Right-to-Know and Campus Security Act was formally renamed the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" more simply "The Jeanne Clery Act." **B.** This report included statistics from the L.A. Sheriff's Department, LAPD and Law School statistics.

