

SHIRLEY SCHMIDT

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EDUCATION

LMU LOYOLA LAW SCHOOL

LOS ANGELES, CA

J.D. Candidate

May 2021

Class Rank: 12th of 265 students (Cumulative Rank as of Spring 2020)
G.P.A.: 3.92 (Cumulative G.P.A. as of Spring 2020)
Law Review: Loyola of Los Angeles Law Review, *Articles Editor* (Fall 2020–Present),
Staff (Fall 2019–Spring 2020)
Honors: Dean’s List (Fall 2018–Present); Fritz B. Burns Scholarship (Fall 2019–
Spring 2020)
Study Abroad: Costa Rica Summer Program, Ciudad Colón (Summer 2019)

LOYOLA MARYMOUNT UNIVERSITY

LOS ANGELES, CA

B.A. in English with Honors, magna cum laude

May 2018

G.P.A.: 3.62
Honors: Sigma Tau Delta English Honors Society (Fall 2014–Spring 2018)
Activities: Business Law Society, *President* (Summer 2015–Spring 2018), *Member* (Fall
2013–Spring 2016); Sierra Club, *Member* (Fall 2014–Spring 2018)

EXPERIENCE

EPPORT, RICHMAN & ROBBINS

LOS ANGELES, CA

Summer Associate

Summer 2020

Drafted complaints, demurrers, and motions to quash; conducted legal research and drafted memoranda regarding business litigation issues including due diligence requirements and interpretation of the Uniform Commercial Code; prepared and responded to interrogatories and requests for production of documents; attended client meetings

VOLUNTEER INCOME TAX ASSISTANCE PROGRAM

LOS ANGELES, CA

Volunteer

January–March 2020

Worked with tax return specialists to assist clients unable to afford tax preparation services; organized volunteer services with program leaders; communicated with clients during intake process regarding tax questions and common issues

LOCKE LORD BISSELL & LIDDELL LLP

LOS ANGELES, CA

Law Clerk

Spring 2019

Drafted memoranda regarding employment, insurance, personal injury, and securities litigation; wrote legal opinion regarding business transaction and real property purchase; drafted correspondence to clients, opposing counsel and third parties; conducted due diligence regarding representations, warranties and covenants in real estate purchase; attended court hearings, client meetings, and depositions

THE LOS ANGELES TIMES

LOS ANGELES, CA

Marketing Assistant

June 2017–August 2018

Prepared, reviewed, and distributed marketing reports; communicated regularly with sales department and ensured compliance with presentation deadlines; organized and maintained files

INTERESTS

Salsa dancing, rock climbing, playing piano

Cedric Daniels

34735 Cherry Tree Circle, Los Angeles, CA 90027 - (510) 555-0144 - cedric.daniels@lls.edu

EDUCATION

LMU Loyola Law School Los Angeles, CA
J.D./Tax LL.M. Candidate May 2021
Class Rank: Top 30% (Cumulative as of Spring 2020)
High Grades: Criminal Procedure (A); Labor Law (A-); Critical Race Theory (A-)
Moot Court: Scott Moot Court Competition, *Member* (Fall 2020 - Present)
Activities: American Trial Lawyers Association, *Student Member* (Fall 2019 - Present)

American University Washington, D.C.
B.S. in Political Science, *cum laude* May 2018
Major G.P.A.: 3.80

LEGAL EXPERIENCE

Los Angeles County District Attorney's Office Los Angeles, CA
Certified Law Clerk Summer 2020

- Drafted trial briefs and appellate briefs, as well as informal response to a writ
- Conducted preliminary hearings, interviewed witnesses, and observed trials

U.S. District Court for the Central District of California Los Angeles, CA
Judicial Extern to the Honorable Carla M. Woehrle Spring 2020

- Researched and drafted legal memoranda regarding a variety of employment law issues
- Reviewed motions, researched case law, prepared summaries of legal arguments and prepared drafts of court rulings
- Observed pre-trial conferences, settlement conferences and motion hearings

LMU Loyola Law School Los Angeles, CA
Research Assistant to Professor Charles W. Kingsfield Summer 2019

- Researched criminal issues including aiding and abetting, duress, attempted murder and the right to remain silent
- Analyzed race and gender issues in cases for statistically significant differences
- Updated and maintained database of research results

Senator Diane Feinstein Washington, D.C.
Intern January - March 2017

- Analyzed pending environmental legislation with particular focus on budget
- Collaborated with staff members, committee members, staff of other government agencies and constituent representatives to prepare assessment of legislative alternatives
- Participated in committee and agency hearings

ADDITIONAL INFORMATION

Language: French (conversational)
Interests: Hiking in Runyon Canyon, cooking Thai cuisine, painting

RICARDO MORALES

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EDUCATION

LMU LOYOLA LAW SCHOOL

Los Angeles, CA

J.D. Candidate

May 2021

Concentration: Tax Law
Class Rank: Top 40% (Cumulative as of Spring 2020)
G.P.A.: 3.15 (Cumulative as of Spring 2020)
Of Note: Criminal Procedure Midterm Exam selected as a model answer
Activities: International Law Society, *Director of Finance* (Fall 2019-Present), *Member* (Fall 2018-Spring 2019); Women's Law Association, *Member* (Fall 2018-Present); Riverside Bar Association, *Student Member* (Fall 2018-Present)

UNIVERSITY OF SOUTHERN CALIFORNIA

Los Angeles, CA

B.A., Dual Major in Economics and Philosophy, Minor in Sociology

May 2018

G.P.A.: 3.54
Honors: Dean's List (Fall 2014-Spring 2015); Public Interest Society Scholarship (Fall 2014-Spring 2015)
Activities: Student Resident Advisor (Fall 2014-Spring 2015); Economic Society, *President* (Summer 2014-Spring 2015), *Member* (Fall 2014-Spring 2015); International Law Society, *Member* (Fall 2014-Spring 2015)
Senior Thesis: "The Effect of Speculation on the U.S. Economy"
Study Abroad: University of International Business & Economics, Beijing, China (Summer 2014)

LEGAL EXPERIENCE

GILBERT, KELLY, CROWLEY & JENNETT LLP

Los Angeles, CA

Law Clerk

Summer 2020

- Reviewed and analyzed subpoenaed records of parties in business litigation case
- Drafted and responded to written discovery including interrogatories, requests for admission and requests for production of documents
- Drafted research memoranda regarding adhesion contract

OTHER EXPERIENCE

WARNER BROS.

Burbank, CA

Participations Analyst

August 2017-June 2018

- Prepared and analyzed participation statements and payments
- Contacted licensees to resolve royalty reporting issues
- Reconciled accounts and prepared journal entries

FARMERS INSURANCE

Los Angeles, CA

Customer Service Associate

July 2016-August 2017

- Answered customer questions about company products
- Documented the nature of complaints and how they were resolved

ADDITIONAL INFORMATION

Languages: Spanish (fluent)
Volunteer Work: Meals on Wheels (May-December 2016); Reading to Kids, (July 2017-Present)
Interests: Classic Films, NFL (Cowboys), Snowboarding

CONNIE RUBIROSA

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EDUCATION

LMU LOYOLA LAW SCHOOL

Los Angeles, CA

Juris Doctor Candidate

May 2022

Relevant Coursework: Business Associations; Trusts and Wills; Licensing Transactions; Intellectual Property; Trademark Law

Activities: Women's Law Association, *Member* (Fall 2020 – Present)

SOUTHWESTERN LAW SCHOOL

Los Angeles, CA

Attended: Fall 2019 – Spring 2020(1L year)

Class Rank: Top 5% (Cumulative as of Spring 2019)

Activities: Entertainment and Sports Law Society, *Member* (Fall 2019 – Spring 2020)

Awards: CALI Award in Legal Analysis and Writing (Spring 2020)

PEPPERDINE UNIVERSITY

Malibu, CA

Bachelor of Arts, Sociology, *cum laude*

June 2019

GPA: 3.54

Honors: Dean's List (Fall 2015, Spring 2016, Spring 2017, Fall 2017); Sociology Honor Society; Speech and Debate Team Scholarship (Fall 2017 – Spring 2018)

Awards: 1st Place – Policy Debate, San Diego Aztec Invitational
2nd Place – Policy Debate, Long Beach Debate Tournament

EXPERIENCE

U.S. DISTRICT COURT, CENTRAL DISTRICT OF CALIFORNIA

Riverside, CA

Judicial Extern to the Honorable Oswald Parada

August 2020 – Present

- Research cases and statutes regarding social security and civil rights issues
- Analyze and summarize case files
- Review habeas corpus petitions, social security appeals and civil rights actions
- Draft bench memoranda, reports, and recommendations
- Cite-check orders and opinions

PUBLIC COUNSEL

Los Angeles, CA

Summer Law Clerk, Consumer Law Project

May – August 2020

- Conducted client intake to identify legal issues
- Referred clients to other organizations, attorneys, and legal groups
- Reviewed case files, researched legal issues, and prepared research memoranda regarding consumer fraud and bankruptcy
- Propounded and responded to discovery, including requests for production of documents and requests for admission
- Observed pre-trial conferences, motion hearings, and other court appearances

STARBUCKS

Santa Monica, CA

Barista

June 2018 – August 2019

- Provided customer service and ensured accuracy of orders
- Answered customer questions and resolved complaints

ADDITIONAL INFORMATION

Language: German (fluent)

Interests: Stand-up comedy, bowling, Los Angeles Dodgers

PATRICIA HEWES

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(858) 555-0133 • patricia.hewes@lls.edu

EDUCATION

LMU Loyola Law School

Los Angeles, CA

J.D. Candidate

May 2022

G.P.A.: 3.42 (Fall 2020 Term G.P.A.)

High Grades: Torts (A+); Legal Research & Writing Memorandum I (A); Property Law Midterm Exam (A); Property Law (A-); Contracts (A-)

Honors: First Honors (highest grade in class), Criminal Law (A+*)

Activities: Criminal Law Society, *Member* (Fall 2020–Present)

Williams College

Williamstown, MA

B.A., Philosophy

May 2020

Activities: Good Question A Capella Group, *Director* (Fall 2019–Spring 2020), *Section Leader* (Spring 2018–Summer 2019); Williams Rescue Mission, *Volunteer* (Fall 2018–Spring 2020)

EXPERIENCE

Beaurivage

Malibu, CA

Lead Server

Summer 2020

- Drafted weekly reports to owners regarding quality of service
- Processed and reviewed all cash transactions
- Managed staff of twelve employees and interviewed prospective hires
- Communicated with customers regarding menu items and customer service needs

Offices of Dr. Bruce McLucas

Williamstown, MA

Receptionist

January 2018–July 2019

- Drafted correspondence to patients regarding their prognoses
- Communicated with and advised patients regarding medical procedures
- Managed billing and filing of insurance claim forms
- Scheduled office appointments and hospital procedures

American Society for the Prevention of Cruelty to Animals

Williamstown, MA

Intern

Summer 2017

- Bathed, fed, and comforted a wide variety of animals
- Assisted veterinarians with animal vaccinations
- Organized events and programs to match animals with owners and facilitate pet adoptions

ADDITIONAL INFORMATION

Languages: Mandarin Chinese (fluent), Spanish (conversational, proficient in reading & writing)

Activities: Beverly Hills Bar Association, *Student Member* (October 2020–Present)

Volunteer: Reading Partners, *Literacy Intervention Tutor* (June 2020–Present); Community Services Unlimited, Inc., *Urban Farm Volunteer* (June 2020–Present)

Interests: Fencing, boating, archery